Secondary Year 8-12 Parent/Teacher Interviews

Tuesday 7 April from 3:00 pm to 8:00 pm (with a tea break from 5:00-5:30 pm)

Information to Parents

Parents and students are invited to attend an interview afternoon/evening at the school to meet with staff and discuss their student’s progress. It is hoped that as many parents as possible will be able to attend. Parent/Teacher nights are very constructive and effective opportunities to support student learning. We would like to not only affirm the excellent effort and diligence of many of our students but also discuss problems, concerns and strategies which assist students to improve their grades.

Year 8-12 Term 1 reports accompany this letter. On the report, teachers may have requested an interview with you. This does not preclude you from having an interview with teachers who have not made this request.

Please complete and sign the booking form overleaf whether attending or not. Students are to have this form signed by their Home Group Teacher. The student will organise appointment times with the teachers that you have indicated. They will then bring the form home again with the interview times confirmed.

All interviews will take place in the Library. Each interview is limited to 10 minutes, but inevitably some will run longer. Teachers will attempt to keep to schedule, but we appreciate your understanding in those cases where a wait is unavoidable. If you need to explore further issues you can make another appointment for a mutually agreeable time.

Year 8-12 students will be dismissed at 2:30 pm on Tuesday 7 April. Primary students will be dismissed at the normal time of 3:00 pm. If your child needs to collect a younger sibling, please supply a signed diary note to this effect. Without a note, primary students cannot be released into the care of a senior student until the normal dismissal time of 3:00 pm.

We hope that you are able to attend and that your interviews are productive and informative.

Regards

Clayton Disley
Deputy Principal
Parents are encouraged to request interviews even if subject teachers have not indicated that they require one.

STUDENT’S NAME: _________________________________________________________ HG____________________

I/we will be attending on Tuesday 7 April 3:00-8:00 pm  
I/we will not be attending parent interviews  
I/we would like to arrange another mutually convenient time with the teachers ticked below.

Working hours contact number: ____________________________  
(The subject teacher will contact you, if necessary)

Signature of Parent/Caregiver:  ________________________________________________

Before students request interview times from teachers, this form must be signed by the home group teacher

Home Group Teacher’s Signature:  ________________________________________________

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*There is a scheduled tea break for teachers between 5.00-5.30pm.